



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Florida Real Estate Appraisal License Law**
 Course Number: **2162** Provider: **Bert Rodgers Schools of Real Estate**
 Certified: **10-16-07** Address: **PO Box 4708**
 Expires: **12-30-10** **Sarasota, Florida 34230-4708**
 Status: **Approved** Phone: **941-378-2900** Fax: **941-378-3883**
 Industry: **Appraisal** Contact: **Tom Harner** Email: tharner@bertrodders.com

Course Information

Provider Type: **Primary Provider** Instructors: [Susan Baker](#)
 Delivery Method: **Internet**
 Avg. Completion Time: **3**
 Final Exam: **Yes**
 Proctored Exam: **No**
 Difficulty Rating: **Intermediate**

Description: **After completing this course, you should be able to: 1. Define registered trainee appraiser, valuation services, and work file. 2. Explain the circumstances under which a person who is not registered, licensed, or certified as an appraiser in Florida can assist in the preparation of an appraisal report. 3. Explain the difference between an appraisal and a comparative market analysis. 4. Compare the basic application, education, and experience requirements to become a registered trainee appraiser, a state-certified residential appraiser, and a state-certified general appraiser in Florida. 5. Explain the license renewal process for appraisers in Florida. 6. Explain the composition of the Florida Real Estate Appraisal Board. 7. Explain the five disciplinary penalties available to the Florida Real Estate Appraisal Board. 8. Describe the process for obtaining a temporary practice permit in Florida. 9. Describe the record retention requirements for appraisers in Florida.**

Course Notes:

Course Approval Information **

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

The course provider had indicated that this course has been approved for credit in the following jurisdictions:
Florida,

Charlie Liem, Interim Secretary

Charlie Crist, Governor

January 19, 2010

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Title: (DISTANCE) COMMUNICATING THE APPRAISAL
Hours: 3
Course Number: 0007387
Course Type: Continuing Education
Course Details: Distance Education Delivery

Dear provider 0001856

The effective approval date for this course is 3/25/2010. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 3/25/2012.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board approved under previous Appraisal Subcommittee guidelines may not meet the new ASC guidelines which went into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C.).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,

Joseph Dean
Senior Management Analyst Supervisor
Education and Testing



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Communicating the Appraisal**

Course Number: **2160**

Provider: **Bert Rodgers Schools of Real Estate**

Certified: **10-16-07**

Address: **PO Box 4708**

Expires: **12-30-10**

Sarasota, Florida 34230-4708

Status: **Approved**

Phone: **941-378-2900** Fax: **941-378-3883**

Industry: **Appraisal**

Contact: **Tom Harner** Email: tharner@bertroddgers.com

Course Information

Provider Type: **Primary Provider** Instructors: [Susan Baker](#)

Delivery Method: **Internet**

Avg. Completion
Time: **3**

Final Exam: **Yes**

Proctored Exam: **No**

Difficulty Rating: **Intermediate**

Description: **After completing this course, you should be able to: C O U R S E 3 1. Define an appraisal report. 2. Explain the three types of appraisal reports permitted under Standard 2 of the Uniform Standards of Professional Appraisal Practice. 3. Identify the three basic reporting requirements for written or oral real property appraisal reports. 4. Explain how a well-written and effectively communicated appraisal benefits the client. 5. Describe the significance of the regional and neighborhood analysis report sections in communicating the appraisal. 6. Describe the differences between an extraordinary assumption and a hypothetical condition. 7. Explain the importance of the reconciliation and final value estimate section of an appraisal report. 8. Explain the proper application of weighted averaging techniques and how they can be used to assist in the reconciliation of a final estimate of market value for a property being appraised.**

Course Notes:

Course Approval Information **

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

The course provider had indicated that this course has been approved for credit in the following jurisdictions:

Florida,

Charlie Liem, Interim Secretary

Charlie Crist, Governor

January 19, 2010

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Title: (DISTANCE) SALES COMPARISON APPROACH: RE
Hours: 4
Course Number: 0007394
Course Type: Continuing Education
Course Details: Distance Education Delivery

Dear provider 0001856

The effective approval date for this course is 3/25/2010. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 3/25/2012.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board approved under previous Appraisal Subcommittee guidelines may not meet the new ASC guidelines which went into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,

Joseph Dean
Senior Management Analyst Supervisor
Education and Testing



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Sales Comparison Approach**

Course Number: **2167**

Certified: **10-16-07**

Expires: **12-30-10**

Status: **Approved**

Industry: **Appraisal**

Provider: **Bert Rodgers Schools of Real Estate**

Address: **PO Box 4708**

Sarasota, Florida 34230-4708

Phone: **941-378-2900** Fax: **941-378-3883**

Contact: **Tom Harner** Email: tharner@bertrodders.com

Course Information

Provider Type: **Primary Provider** Instructors: [Susan Baker](#)

Delivery Method: **Internet**

Avg. Completion
Time: **4**

Final Exam: **Yes**

Proctored Exam: **No**

Difficulty Rating: **Intermediate**

After completing this course, you should be able to: 1. Define the sales comparison approach. 2. Explain situations in which the sales comparison approach is most applicable. 3. Explain the impact of change and anticipation in the sales comparison approach. 4. Distinguish between supply and demand, substitution, balance, and externalities. 5. Evaluate the impact of market data research and verification on the sales comparison approach. 6. Identify the relationship between the nine elements of comparison. 7. Give examples of the quantitative and qualitative adjustment techniques. 8. Explain the usefulness of the mean and the standard deviation of a data set. 9. Judge the effects of adjustments made for real property rights conveyed, financing terms, market conditions, conditions of sale, and location.

Description:

Course Notes:

Course Approval Information **

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

The course provider had indicated that this course has been approved for credit in the following jurisdictions:
Florida,

Charlie Liem, Interim Secretary

Charlie Crist, Governor

January 19, 2010

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Title: (DISTANCE) NEIGHBORHOOD ANALYSIS: RES
Hours: 4
Course Number: 0007392
Course Type: Continuing Education
Course Details: Distance Education Delivery

Dear provider 0001856

The effective approval date for this course is 3/25/2010. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 3/25/2012.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board approved under previous Appraisal Subcommittee guidelines may not meet the new ASC guidelines which went into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C.).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,

Joseph Dean
Senior Management Analyst Supervisor
Education and Testing



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Neighborhood Analysis**

Course Number: **2163**

Certified: **10-16-07**

Expires: **12-30-10**

Status: **Approved**

Industry: **Appraisal**

Provider: **Bert Rodgers Schools of Real Estate**

Address: **PO Box 4708**

Sarasota, Florida 34230-4708

Phone: **941-378-2900** Fax: **941-378-3883**

Contact: **Tom Harner** Email: tharner@bertroddgers.com

Course Information

Provider Type: **Primary Provider** Instructors: [Susan Baker](#)

Delivery Method: **Internet**

Avg. Completion
Time: **4**

Final Exam: **Yes**

Proctored Exam: **No**

Difficulty Rating: **Intermediate**

Description: **After completing this course, you should be able to: 1. Define a neighborhood as it relates to real estate appraisal. 2. Explain the differences between neighborhoods, districts, and market areas. 3. Explain the significance of well-defined neighborhood boundaries and how they relate to the subject property. 4. Develop examples of locational and political siting factors. 5. Explain the four stages of a neighborhood life cycle. 6. Identify the four main forces that influence value within a neighborhood. 7. Distinguish between environmental forces and economic forces within a neighborhood.**

Course Notes:

Course Approval Information **

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

The course provider had indicated that this course has been approved for credit in the following jurisdictions:
Florida,

Charlie Liem, Interim Secretary

Charlie Crist, Governor

January 19, 2010

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Title: (DISTANCE) APPRAISAL PRINCIPLES: RES APP
Hours: 6
Course Number: 0007390
Course Type: Continuing Education
Course Details: Distance Education Delivery

Dear provider 0001856

The effective approval date for this course is 3/25/2010. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 3/25/2012.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board approved under previous Appraisal Subcommittee guidelines may not meet the new ASC guidelines which went into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C.).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,

Joseph Dean
Senior Management Analyst Supervisor
Education and Testing



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Appraisal Principles**

Course Number: **2159**

Certified: **10-16-07**

Expires: **12-30-10**

Status: **Approved**

Industry: **Appraisal**

Provider: **Bert Rodgers Schools of Real Estate**

Address: **PO Box 4708**

Sarasota, Florida 34230-4708

Phone: **941-378-2900** Fax: **941-378-3883**

Contact: **Tom Harner** Email: tharner@bertroddgers.com

Course Information

Provider Type: **Primary Provider** Instructors: [Susan Baker](#)

Delivery Method: **Internet**

Avg. Completion
Time: **6**

Final Exam: **Yes**

Proctored Exam: **No**

Difficulty Rating: **Intermediate**

Description: **After completing this course, you should be able to: CO U R S E 3 1. Define the principle of anticipation. 2. Explain how to derive a gross rent multiplier (GRM) from market data in the application of the income approach. 3. Define the principle of change. 4. Define the principle of substitution. 5. Explain why the principle of substitution is the foundation of the sales comparison approach and the cost approach. 6. Define the principle of conformity. 7. Describe the relationship between the principles of progression and regression and how they relate to the principle of conformity. 8. Define the principle of balance. 9. Describe the difference between excess land and surplus land in relation to the principle of balance. 10. Define the principle of externalities.**

Course Notes:

Course Approval Information **

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

The course provider had indicated that this course has been approved for credit in the following jurisdictions:
Florida,

Charlie Liem, Interim Secretary

Charlie Crist, Governor

December 14, 2009

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Office Use Only 1477 3366 FREAB
--

Title: (DISTANCE) SUPERVISOR/TRAINEE ROLE/RULES
Hours: 3
Course Number: 0008173
Course Type: Continuing Education
Course Details Distance Education Delivery

Dear provider 0001856

The effective approval date for this course is 2/21/2010. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 2/21/2012.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board approved under previous Appraisal Subcommittee guidelines may not meet the new ASC guidelines which went into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C.).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,

Joseph Dean
Senior Management Analyst Supervisor
Education and Testing



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Roles and Rules of Supervisor and Trainee Appraisers**

Course Number: **3118**

Provider: **Bert Rodgers Schools of Real Estate**

Certified: **02-01-08**

Address: **PO Box 4708**

Expires: **02-01-11**

Sarasota, Florida 34230-4708

Status: **Approved**

Phone: **941-378-2900** Fax: **941-378-3883**

Industry: **Appraisal**

Contact: **Tom Harner** Email: tharner@bertroddgers.com

Course Information

Provider Type: **Primary Provider** Instructors: [Susan Baker](#)

Delivery Method: **Internet**

Avg. Completion
Time: **3**

Final Exam: **Yes**

Proctored Exam: **No**

Difficulty Rating: **Intermediate**

Description:

The following are the course objectives for the Roles and Rules of Supervisor and Trainee Appraisers Course divided by Module. Module One 1. Explain the Competency Rule 2. Understand Advisory Opinion 5 – Assistance in the Preparation of an Appraisal 3. Identify the requirements of Standards Rules 2-3 and 3-3 regarding Certification Workfile Requirements and Signature Security The 2008 Qualification Criteria Changes Module Two 1. Understand the definitions of “Direct Supervision,” “Registered Trainee Appraiser,” “Supervisory Appraiser,” “Training,” and “Work File,” as outlined in Chapter 475, F.S. 2. Identify the role of the Supervisory Appraiser. 3. Explain the conditions of employment which are appropriate to the Supervisor/Trainee relationship - Primary and Secondary Supervisors, business address - Geographic location - Only four trainees allowed - Accepting compensation - Trainees may not have a controlling interest 4. Discuss how to set appropriate procedures for management of the Supervisor/Trainee relationship. - Display and Disclosure of Licensure, Certification, Registration - Advertising Requirements - Retention of Records; including workfile requirements and appraisal logs - Sole Personal Control of Signatures Module Three 1. Understand the role of the Registered Trainee, as defined by Florida Statute Chapter 475. Explain how to properly meet the conditions of employment, use of employment contracts. 2. List the post-licensing education requirements for Trainees. 3. Discuss how to establish the “planned, prepared, and coordinated program” of training 4. Understand the requirement for maintaining appraisal logs. 5. Understand the requirements for retention of Records, workfile requirements, and signature security.

Course Notes:

Course Approval Information **

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

This course is not approved in any jurisdiction or the provider has chosen not to include which jurisdictions the course is approved in.

April 27, 2009

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Office Use Only 1354 3106 FREAB
--

Title: (DISTANCE) NEW FNMA FORMS
Hours: 7
Course Number: 0007954
Course Type: Continuing Education
Course Details Distance Education Delivery
Developed by Bert Rodgers

Dear provider 0001856

The effective approval date for this course is 6/17/2009. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 6/17/2011.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board approved under previous Appraisal Subcommittee guidelines may not meet the new ASC guidelines which went into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **FNMA Forms Course**

Course Number: **2674**

Certified: **05-13-09**

Expires: **08-08-12**

Status: **Approved**

Industry: **Appraisal**

Provider: **Bert Rodgers Schools of Real Estate**

Address: **PO Box 4708**

Sarasota, Florida 34230-4708

Phone: **941-378-2900** Fax: **941-378-3883**

Contact: **Lori Rodgers** Email: lrodgers@bertrodders.com

Course Information

Provider Type: **Primary Provider**

Delivery Method: **Internet**

Avg. Completion Time: **7**

Final Exam: **Yes**

Proctored Exam: **No**

Difficulty Rating: **Intermediate**

Mandatory Clock Hour Enforcement Mechanism Present†: **No**

Instructors: **Melanie McLane** (CDEI)

Susan Baker (CDEI)

Description:

The following are the course objectives for the FNMA Forms Course divided by Module. Module One 1. Explain the relationship between appraising and “scope of work”. 2. Discuss the reason for the changes in the FNMA forms. 3. Describe the role of the “Desktop Underwriter”. 4. Explain the function of a review appraiser. Module Two 1. Identify the importance of supply and demand 2. Explain how to fill out the 2055 form. 3. Discuss FNMA’s data verification requirements. 4. Explain how Supplemental Standards affect the appraiser who is accepting an assignment. Module Three 1. Describe the differences between the old 1004 form and the new 1004 form. 2. Explain how effective age and economic life are determined. 3. Discuss circumstances that indicate “red flags” for lenders. Module Four 1. Explain the changes to the 1025 form. 2. Describe how the various approaches to value relate to the 1025 form. 3. Discuss items that are useful for appraisers to track in their market area. Module Five 1. Discuss differences between modular and manufactured housing. 2. Explain Fannie Mae’s policy regarding manufactured housing. 3. Identify possible sources for cost data for a manufactured home. Module Six 1. Describe FNMA’s requirements for condominiums located in PUDs. 2. Discuss questions that are asked on the FNMA interior and exterior inspection condominium form. 3. Discuss the differences between condominiums, cooperatives and PUD’s.

Course Notes:

Course Approval Information **

This course is not approved in any jurisdiction or the provider has chosen not to include which jurisdictions the course is approved in.

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

† A "Clock Hour Enforcement Mechanism" is course feature that mandates students spend X amount of time in the course. This mechanism is not required for certification but is required in certain jurisdictions. The absence of a clock hour enforcement mechanism does not compromise certification and the typical student taking the course can still be expected to take the appropriate amount of time to complete the course.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.

Charles W. Drago, Secretary

Charlie Crist, Governor

October 22, 2008

BERT RODGERS SCHOOLS OF REAL ESTATE
LORI RODGERS
P.O. BOX 4708
SARASOTA, FL 34230

Office Use Only 1208 2751 FREAB
--

Title: (DISTANCE) MANUFACTURED HOUSING
Hours: 3
Course Number: 0007816
Course Type: Continuing education
Course Details

Dear Provider 0001856:

The effective approval date for this course is 10/5/2008. Unless subsequently renewed, Florida Real Estate Appraisal Board approval for the course will expire 10/5/2010.

Courses approved for pre licensure credit must conform to Rule 61J1-4.001 Florida Administrative Code (F.A.C.). Each student shall receive a copy of the most current course approval letter, issued by the department, at the commencement of each course. Pre licensure courses that the Florida Real Estate Appraisal Board have approved under the current Appraisal Subcommittee guidelines, it is possible that these courses will not meet the new ASC guidelines which go into effect January 1, 2008.

Courses approved for post licensure credit must conform to Rule 61J1-4.009(F.A.C.).

Courses approved for continuing education credit must conform to Rule 61J1-4.003 (F.A.C.).

All Florida real estate appraisers earning appraiser education credit for this course must be provided with a grade report as specified by Rule 61J1-4.005 (F.A.C.).

After a licensee's successful completion of this course for continuing education credit, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course must be offered for the complete number of hours it is approved for you can not offer it for partial hour credit.

Continued course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.

The Department of Business and Professional Regulation appreciates your support in maintaining quality education for real estate licensees.

Sincerely,

Joseph Dean
Government Analyst II
Education and Testing



IDECC

DISTANCE EDUCATION CERTIFICATION

The number one credential for quality instructional design and delivery of distance education courses offered for professional education.

Administrative Information

Course Title: **Manufactured Housing**
 Course Number: **2656** Provider: **Bert Rodgers Schools of Real Estate**
 Certified: **04-03-09** Address: **PO Box 4708**
 Expires: **06-28-12** **Sarasota, Florida 34230-4708**
 Status: **Approved** Phone: **941-378-2900** Fax: **941-378-3883**
 Industry: **Appraisal** Contact: **Lori Rodgers** Email: lrodgers@bertrodders.com

Course Information

Provider Type: **Primary Provider** Mandatory Clock Hour Enforcement Mechanism Present†: **No**
 Delivery Method: **Internet** Instructors: **Susan Baker (CDEI)**
 Avg. Completion Time: **3**
 Final Exam: **No**
 Proctored Exam: **No**
 Difficulty Rating: **Intermediate**

Description: **Module One 1. Distinguish manufactured housing from other types of construction 2. Describe how to use the 1004C form 3. Identify the HUD Data Plate Module Two 1. Distinguish between the various foundation types 2. Describe the differences between manufactured and modular housing. 3. Identify a checklist of conditions required for manufactured homes. 4. Explain how to appraise a manufactured home using the FNMA 1004C form 5. Discuss the importance of "risk shifting". Module Three 1. Identify Fannie Mae standards for acceptance as related to manufactured homes. 2. Explain which approaches to value to use when appraising manufactured homes. 3. Describe where cost figures must come from.**

Course Notes:

Course Approval Information **

This course is not approved in any jurisdiction or the provider has chosen not to include which jurisdictions the course is approved in.

Disclaimers

* Regarding course objectives, IDECC does not certify course content. Objectives may be relative to particular jurisdictions and are provided here to assist regulators and prospective students better identify the course. Regulatory agencies are advised to review content in light of their jurisdiction's requirements.

** Regarding course approval information, the course provider may list here the jurisdictions that have approved this course for professional credit. Information in regard to jurisdictional course approval is not maintained by IDECC but by course providers. If no jurisdictions appear in the course approval area, the provider may not yet be approved by a regulatory agency to offer the course. Please contact the provider if you have a question in regard to course approval information.

† A "Clock Hour Enforcement Mechanism" is course feature that mandates students spend X amount of time in the course. This mechanism is not required for certification but is required in certain jurisdictions. The absence of a clock hour enforcement mechanism does not compromise certification and the typical student taking the course can still be expected to take the appropriate amount of time to complete the course.

Other Notes: If the course has no instructors listed, then the providers uses secondary providers to ensure instructional support is provided.